

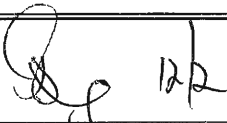
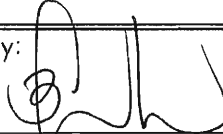
PURCHASE REQUEST

CALUMPIT WATER DISTRICT

Department: ADMINISTRATIVE DEPARTMENT	PR No.: 2816 - 12 - 004
Section: Procurement & Property/Supply Management Section	Date: 1-Dec-16

STOCK NO.	UNIT	ITEM DESCRIPTION	QUANTITY	AVAILABLE STOCK	ESTIMATED TOTAL COST
0101	box	FASTENER; plastic coated	15	2	
0201	pc	RECORD BOOK; 200pp	30	20	
0202	pc	RECORD BOOK; 300pp	20	6	
0203	pc	RECORD BOOK; 500pp	20	17	
0801	pc	BUSINESS (ordinary) ENVELOPE; long (mailing)	300	20	
1001	pc	ARCHITECT FILE FOLDER (Hard); long	50	0	
1002	pc	FOLDER; long	400	65	
1510	roll	THERMAL PAPER; 57mmW x 15mL	1600	640	
1906	roll	SCOTCH TAPE; 1"W	30	8	

Purpose: To be carried on stock (for all CWD office).

Signature: Print Name Designation:	Requested by:  <hr style="width: 100%;"/> REBECCA B. NABONG Department Manager B - ASD	Approved by:  12/02/16 <hr style="width: 100%;"/> Engr. RONNIE B. LARGADO General Manager
--	---	--



REPUBLIC OF THE PHILIPPINES
CALUMPIT WATER DISTRICT
Bids and Awards Committee
M. Serrano St., Corazon Calumpit, Bulacan
Tel No.: (044) 675-1453
Telefax: (044) 203-5125
Email address: calumpitwd@yahoo.com

BAC RESOLUTION NO. 2016-225

Re: Purchase of Various Office Supplies (Please see attached purchase request for item description)

WHEREAS, the Bids and Awards Committee is hereby instructed to act upon the CWD with Purchase Request No. 2016-12-004; Purchase of various office supplies;

WHEREAS, the members of the BAC agreed to adopt Section 52, Article XVI of RA 9184, which states the use of Shopping, a method of procurement of goods whereby the procuring entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualifications. This method of procurement shall be employed in any of the following cases:

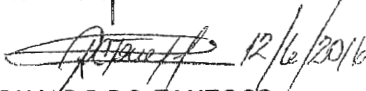
- a) When there is an unforeseen contingency requiring immediate purchase: *Provided, however, that the amount shall not exceed the thresholds prescribed in Annex "H" of this IRR.*
- b) Procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex "H" of this IRR. (a)

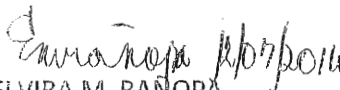
NOW THEREFORE, We, the members of Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED;

1. To recommend the use of Shopping for Purchase Request No. 2016-12-004.
2. To recommend for approval by the General Manager of the Calumpit Water District the foregoing findings;


RESOLVED, at the CWD Office, Corazon, Calumpit, Bulacan, this 6th of December 2016.



EDILBERTO R. SANTOS
BAC Vice Chairman


RONALDO DC. TANTOCO
BAC Member


ELVIRA M. RANOPA
BAC Chairman


EMELY E. ECHEVARRIA
BAC Member


ESPERANZA L. CORTEZ
BAC Member


Engr. RONNIE B. LARGADO
General Manager, Head of the Procuring Entity
Approved on 12/07/16