



**REPUBLIC OF THE PHILIPPINES**  
**CALUMPIT WATER DISTRICT**  
**BIDS AND AWARDS COMMITTEE**  
 CSD Ofc., CWD Bldg., M. Serrano St., Corazon, Calumpit, Bulacan  
 Tel. Nos. 044- 675 1453/ Telefax: 202 5125

INVITATION TO BID FOR **PROVISION OF SECURITY GUARD SERVICES FOR FY2018**

1. The *Calumpit Water District*, through the **2017 Corporate Budget**<sup>1</sup> intends to apply the sum of **Two Million Forty Eight Thousand Forty Six Pesos (Php 2, 048, 046. 00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Provision of Security Guards for FY 2018**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Calumpit Water District* now invites bids from eligible bidders for the Provision of Security Guard Services for FY 2018. A total of **thirteen (13) security personnel** shall be comprised as the following:

1	Licensed Security Officer
12	Licensed Security Guards

The required number of security personnel shall be deployed at the following areas:

Assignment	Qty
1. Main Office Bldg.	4
2. Calizon Pump Station	2
3. Central Pump Station	3
4. Northville Pump Station	1
5. Balungao Pump Station	1
6. Danga Pump Station	1
7. Gatbuca Pump Station	1

3. The following additional documents, licenses and permits shall be required:
  - a.) Most recent Clearance from Department of Labor and Employment;
  - b.) Certification from the Company on its compliance to the existing labor laws;
  - c.) Certificate Membership with PADPAO;
  - d.) Certification of the three (3) mandatory deduction (contribution on SSS, HDMF, Philhealth) on undertaking form;
  - e.) Certification from the Company that the security guards to be deployed have undergone drug test to include therein each employee's result;
  - f.) Certification from the Company that the security guards to be deployed have no derogatory records duly supported by NBI and Police Clearances;
  - g.) Company's Profile attesting the following:

Stability	<ul style="list-style-type: none"> <li>•Years of experience</li> <li>•Liquidity of the contractor</li> <li>•Organizational set- up</li> </ul>
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<sup>1</sup> In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of (LGUs, the Budget for the contract approved by the respective *Sanggunian*. (Section 5(a), R.A. 9184)

Resources	<ul style="list-style-type: none"> <li>•No. of Licensed Firearms</li> <li>•No. and Kind of Communication Devices</li> <li>•No. of Licensed Guards</li> </ul>
Security Plan	
Other Factors	<ul style="list-style-type: none"> <li>•Recruitment and Selection Criteria</li> <li>•Completeness of Uniforms and other Paraphernalia</li> </ul>

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
  - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
5. Interested bidders may obtain further information from *Calumpit Water District* and inspect the Bidding Documents at the address given below during **8:00 A.M. to 5:00 P.M.**
6. A complete set of Bidding Documents may be acquired by interested Bidders on **October 12- November 02, 2017** from the address below, *in the amount of Five Thousand Pesos (Php 5, 000. 00)*
7. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
8. The *Calumpit Water District* will hold a Pre-Bid Conference<sup>2</sup> on **October 19, 2017 (2:00 P.M.)** at the *Boardroom, CWD Bldg., M. Serrano St., Corazon, Calumpit, Bulacan*, which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat at the address below on or before **November 02, 2017 (2:00 P.M.)**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18. \
10. Bid opening shall be on **November 02, 2017 (2:00 P.M.)** at the *Boardroom, CWD Bldg., M. Serrano St., Corazon, Calumpit, Bulacan*. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.
11. The *Calumpit Water District* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**Ms. Ethelwolda P. Orfiano**  
 BAC Secretariat Head  
 CWD Office Bldg., M. Serrano St.  
 Brgy. Corazon, Calumpit, Bulacan 3003  
 Tel. Nos. 0925 3013612  
 044 675 1453 local 105  
[calumpitwd@yahoo.com](mailto:calumpitwd@yahoo.com)  
 Facsimile No.044 202 5125

**Ms. Emely E. Echevarria**  
 BAC Chairperson

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<sup>2</sup>May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

**EARLIEST POSSIBLE TIME AND MAXIMUM PERIOD ALLOWED FOR THE:**

**Provision of Security Services for Three (3) Years**

**PR # 2017- 07-0**

<b>Stage</b>	<b>Section</b>	<b>Procurement Activities</b>	<b>Minimum Calendar Days Recommended for Activity</b>	<b>Operational Timeline</b>	<b>Conditions/ Remarks</b>
1	20	Pre-Procurement Conference	1CD October 05, 2017	Day 0	Optional for ABC of 2M and below
2	21.2.1	Advertisement/ Posting of Invitation to Bid	7CDs October 12 to 18, 2017	Days 1 to 7	Start availability of Bidding Documents
3	22.2	Pre-Bid Conference	1CD October 19, 2017 @ 2:00 P.M.	Day 8	<ul style="list-style-type: none"> <li>•Optional for ABC below 1M</li> <li>•Not Earlier than 7 CDs from Advertisement/ Posting</li> <li>•12 CDs before Deadline of Submission and Receipt of Bids</li> </ul>
4	25.5	Deadline of Submission and Receipt of Bids/ Bid Opening	1CD November 02, 2017 @ 2:00 P.M.	Day 20	Last day of Availability of Bidding
5	32.4	Bid Evaluation	1CD November 03, 2017	Day 21	
6	34.8	Post-Qualification	2CDs November 06, 2017	Day 22 to 23	The bidder must submit all Post-Qualification Requirements w/in 5 CDs from receipt of notice as bidder with LCB in accordance with Sec 34.2
7	37.1.2	Approval of Resolution/ Issuance of Notice of Award	1CD November 07, 2017	Day 24	
8	37.2.1	Contract Preparation and Signing	1CD November 08, 2017	Day 25	
9	37.3	Approval of contract by higher authority	1CD		If necessary
10	37.4.1	Issuance of Notice to Proceed	1CD November 09, 2017	Day 26	
<b>TOTAL TIME</b>			29CD	26CDs	Excluding Approval of Higher Authority, if applicable

