



REPUBLIC OF THE PHILIPPINES
CALUMPIT WATER DISTRICT

Bids and Awards Committee

M. Serrano St., Corazon Calumpit, Bulacan

Tel No.: (044) 675-1453 / 913-0079

Email address: calumpitwd@yahoo.com

BAC RESOLUTION NO. 2020-098

Re: Supply & delivery of Various Office Supplies

(To be carried on stock- for CWD office use)
(Please see attached purchase request for item description)

WHEREAS, the Bids and Awards Committee is hereby instructed to act upon the CWD with Purchase Request No. 2020-02-002/ 03-006/ 06-001; Supply & delivery of Various Office Supplies (To be carried on stock- for CWD office use);

WHEREAS, the members of the BAC agreed to adopt Section 52, Article XVI of RA 9184, which states the use of Shopping, a method of procurement of goods whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualifications. This method of procurement shall be employed in any of the following cases:

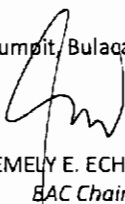
- a) When there is an unforeseen contingency requiring immediate purchase: *Provided, however,* that the amount shall not exceed the thresholds prescribed in Annex "H" of this IRR.
- b) Procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex "H" of this IRR.


NOW THEREFORE, We, the members of Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED;

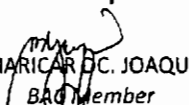
1. To recommend the use of Shopping for Purchase Request No. 2020-02-002/ 03-006/ 06-001.
2. To recommend for approval by the General Manager of the Calumpit Water District the foregoing findings;

RESOLVED, at the CWD Office, Corazon, Calumpit, Bulacan, this 10th of June 2020.


EDILBERTO P. SANTOS
BAC Vice Chairman


EMELY E. ECHEVARRIA
BAC Chairman


RONALDO DC. TANTOCO
BAC Member


MARICAR DC. JOAQUIN
BAC Member


ESPERANZA L. CORTEZ
BAC Member

Engr. RONNIE B. LARGADO
General Manager, Head of the Procuring Entity
Approved on 6/17/2020

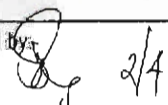
PURCHASE REQUEST

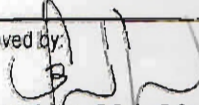
Entity Name: CALUMPIT WATER DISTRICT

Fund Cluster:

Office/Section		PR No.: <u>2020-02-002</u>			Date: <u>February 04, 2020</u>	
Admin Department		Responsibility Center Code :				
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
0101	X box	FASTENER; plastic coated	42			
0104	X box	RUBBER BAND #16 (50 gms.)	30			
1002	X pc	FOLDER; long	17			
1501	/ ream	BOND PAPER (70gsm); long	80			
1605	X pc	SIGN PEN (0.3)	40			
1901	X roll	ADDING MACHINE TAPE; 2"W	28			
1904	/ roll	MASKING TAPE; 1"	15			
1906	X roll	SCOTCH TAPE; 1"	24			
2203	pc	FACE MASK	50			

Purpose: To be carried on stock (for CWD office use).

Requested by: 
 Signature :
 Printed Name : REBECCA B. NABONG
 Designation : Department Manager

Approved by: 
 Engr. RONNIE E. LARGAOCO
 General Manager


PURCHASE REQUEST

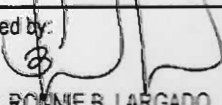
Entity Name: CALUMPIT WATER DISTRICT

Fund Cluster:

Office/Section :		PR No.: 2020-06- <u>001</u>			Date: <u>June 01, 2020</u>
Admin Department		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
0502	X box	CONTINUOUS FORM; 11 x 9 1/2 - 2 PLY 1280	80		
0001	pc	BUSINESS ENVELOPE; LONG (ORDINARY) 5	500		
0805	X box	PAYROLL ENVELOPE (500pcs/box) 560	3		
1800	box	STAPLE WIRE #35	20		

Purpose: To be carried on stock (for CWD office use).

Requested by: 
 Signature: REBECCA B. NABONG
 Designation: Department Manager

Approved by: 
 Engr. RONNIE B. LARGADO
 General Manager 05/01/2020