



BAC RESOLUTION NO. 2022-132

**Provision of Computerized Personnel System (PMS- 2 licenses) to be used for
the Computerization and
Upgrading of Personnel Management System**

WHEREAS, the Bids and Awards Committee is hereby instructed to act upon the CWD with Purchase Request No.2022-02-012 A; **Provision of Computerized Personnel System (PMS- 2 licenses) to be used for the Computerization and Upgrading of Personnel Management System;**

WHEREAS, the members of the BAC agreed to adopt Section 52, Article XVI of RA 9184, which states the use of Shopping, a method of procurement of goods whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualifications. This method of procurement shall be employed in any of the following cases:

- a) When there is an unforeseen contingency requiring immediate purchase: *Provided, however,* that the amount shall not exceed the thresholds prescribed in Annex "H" of this IRR.
- b) Procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex "H" of this IRR.


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NOW THEREFORE, We, the members of Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED;

1. To recommend the use of Shopping for Purchase Request No.2022-02-012 A;
2. To recommend for approval by the General Manager of the Calumpit Water District the foregoing finding;

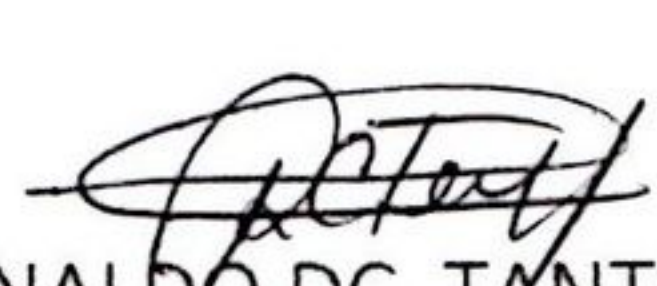
RESOLVED, at the CWD Office, Corazon, Calumpit, Bulacan, this 5th day of May 2022.



EMELY E. ECHEVARRIA
BAC Chairman


ESPERANZA L. CORTEZ
BAC Vice Chairman


EDILBERTO P. SANTOS
BAC Member


Engr. RONNIE B. LARGADO


RONALDO DC. TANTOCO
BAC Member


BENJO S. TORRES
BAC Member

PURCHASE REQUEST

Entity Name: CALUMPIT WATER DISTRICT

Fund Cluster:

Office/Section :		PR No.: 2022-02-012			Date: 8-Feb-22
Admin Department		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	2	PERSONNEL MANAGEMENT SYSTEM (PMS)	licenses		
		THE GENERAL SETS OF FEATURES TO BE SUPPORTED BY THE PMS ARE:			
		DTR			
		FINGER REGISTRATION			
		TIMESHEET			
		TRACK EMPLOYEE TARDINESS / UNDER TIME/ OFFICIAL BUSINESS / GATE PASS / OVERTIME			
		ADMINISTRATIVE (HUMAN RESOURCES INFORMATION)			
		MASTER LIST OF PERSONNEL			
		PLANTILLA OF PERSONNEL			
		LIST OF ACTIVE PERSONNEL			
		BALANCES OF LEAVE CREDITS (SL, VL, PL, ML)			
		LEAVE AVAILMENTS OF PERSONNEL			
		PERSONAL DATA SHEET			
		SHIFT SCHEDULE			
		LEAVE LEDGER			
		SERVICE RECORD			
		HEALTH CARE BENEFITS			
		CONTRIBUTION LEDGER			
		LOAD LEDGER			
		SCHEDULE OF DEDUCTIONS			
		PROPERTY ACCOUNTABILITY			
		TRANSFER OF PROPERTY			
		LEAVE WITH PAY			
		SUSPENSION			
		PAYROLL			
		PAYROLL REGISTER			
		PAY SLIP			
		WAGES SCHEDULE ENTRY			
		DEDUCTION PAYMENT ENTRY			
		LOANS (MONTHLY & YTD)			
		COMPUTATION OF OVERTIME PAY			
		LEAVE/TRAVEL ORDER/GATEPASS/UNDER TIME			
		WITHHOLDING TAX			
		GSIS/SSS/PAG-IBIG/PHILHEALTH CONTRIBUTION			
		SSS/PAG-IBIG LOAN			
		INTERNAL CONTRIBUTION (CUSTOMIZED)			
		ATTENDANCE (IMPORT/EXPORT OR MANUAL ENTRY)			
		SHIFTING SCHEDULE ENTRY			
		TIMES SHEET			
		ALLOWANCES (CUSTOMIZED)			
		LONGEVITY PAY			
		COST OF LIVING ALLOWANCE			
		RICE, LIGHT, WATER, TRANSPORTATION			
		REPRESENTATION & CELL CARD			
Purpose: FOR COMPUTERIZATION & UPGRADING OF PERSONNEL MANAGEMENT & INVENTORY SYSTEM					