M. Serrano St., Corazon Calumpit, Bulacan Tel No.: (044) 675-1453 / 913-0079 Email address: calumpitwd@yahoo.com

BAC RESOLUTION NO. 2022-270

Supply and Delivery of Various Office Supplies

WHEREAS, the Bids and Awards Committee is hereby instructed to act upon the CWD with Purchase Request No.2022-09-004; Supply and Delivery of Various Office Supplies

WHEREAS, the members of the BAC agreed to adopt Section 52, Article XVI of RA 9184, which states the use of <u>Shopping</u>, a method of procurement of goods whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualifications. This method of procurement shall be employed in any of the following cases:

- a) When there is an unforeseen contingency requiring immediate purchase: *Provided, however,* that the amount shall not exceed the thresholds prescribed in Annex "H" of this I13
- b) Procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex "H" of this IRR.

NOW THEREFORE, We, the members of Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED;

- 1. To recommend the use of Shopping for Purchase Request No.2022-09-004;
- 2. To recommend for approval by the General Manager of the Calumpit Water District the foregoing finding;

RESOLVED, at the CWD Office, Corazon, Calumpit, Bulacan, this 8th day of September 2022.

EMELY . ECHEVARRIA

BAC Chairman

ESPERANZAD CORTEZ BAC Vice Chairman

EDILBERTOP: SANTOS BAC Member

BENJO S. TORRES
BAO Member

O DC. TANTOCO

Member

Engr. RONNIE B. LARGADO

General Manager, Head of the Procuring Entity

Approved on __09 | 12 | 22

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PURCHASE REQUEST

Fund Cluster. Entity Name: CALUMPIT WATER DISTRICT PR No.: 2022-09- 004 Date: September 01, 2022 Office/Section: Responsibility Center Code: Admin Department Stock/ Unit Cost Total Cost Quantity Item Description Unit Property No. p.g. 33 0104 box RUBBER BAND (no.16); 50g 50 16 CONTINOUS FORM; 11 x 9% - 2 PLY 0502 pox (carponless) 1952 20 PENCIL WITH ERASER 1603 10 RIBBON FOR ELECTRIC CALCULATOR (double spool); black & red 1702 10 рс MASKING TAPE; 2" 1904 20 roil To be carried on stock (for CWD offices use). Purpose: Requested by: Approved by: Signature: Printed Name EMELY E. ECHEVARRIA Engr. RONNIE B. LARGADO

Residination:

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