BAC RESOLUTION NO. 2022-359

Supply of Various Office Supplies (to be carried on stock)

(to be carried an arrany

WHEREAS, the Bids and Awards Committee is hereby instructed to act upon the CWD with Purchase Request No. 2022-12-009; **Supply of Various Office Supplies** (to be carried on stock);

WHEREAS, the members of the BAC agreed to adopt Section 52, Article XVI of RA 9184, which states the use of <u>Shopping</u>, a method of procurement of goods whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualifications. This method of procurement shall be employed in any of the following cases:

- a) When there is an unforeseen contingency requiring immediate purchase: *Provided, however,* that the amount shall not exceed the thresholds prescribed in Annex "H" of this I13
- b) Procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex "H" of this IRR.
- NOW THEREFORE, We, the members of Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED;
 - 1. To recommend the use of Shopping for Purchase Request No. 2022-12-009;
 - To recommend for approval by the General Manager of the Calumpit Water District the foregoing finding;

RESOLVED, at the CWD Office, Corazon, Calumpit, Bulacan, this 9th day of December 2022.

EMELY E. ECHEVARRIA

BAC Chairman

ESPERANZA L'CORTEZ

BAC Vice Chairman

EDILBERTO P. SANTOS

BAC Member

RONALDO DC. TANTOCO

BENJO'S. TORRES
BAC Member

Engr. ROWNIE B. LARGADO

General Manager, Head of the Procuring Entity

Approved on _____

PURCHASE REQUEST

Office/Section:		PR No.: 2022-12- 8 09		ster:	
Admin Department		Responsibility Center Code :		Date: December 05, 2022	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
					Delivered Glast
0203	pc	RECORD BOOK; 500pp	20	1/2	date it delivery
0502	box	CONTINOUS FORM (carbonless); 11 x 91/2 - 2PLY	100	13	20-11/29/21
1501	ream	BOND PAPER (80gsm); LONG	100	39	10 - 10 /as /22
1603	pc	PENCIL WITH ERASER #2 Medium	40	34	80 -19/12/22
1704	pc	EPSON RIBBON; FX-2175 (SO15327)	40	K	20 - 10/05/22
			1	24	40 - 12/03/21
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ose;	To be ca	arried on stock (for CWD office use).			
-	. 5 50 00	and on swor (for over office use).			
	Request			Approved by:	111 \

Signature: Printed Name

Designation:

EMELY . ECHEVARRIA Division Manager B

Requested by

Engr. RONNIE B. LARGADO

General Managar