



REPUBLIC OF THE PHILIPPINES
CALUMPIT WATER DISTRICT

Bids and Awards Committee
M. Serrano St., Corazon Calumpit, Bulacan
Tel No.: (044) 675-1453 / 913-0079
Email address: calumpitwd@yahoo.com

BAC Resolution No. 2023-022

Supply of Various Office Supplies

(to be carried on stock)

WHEREAS, the Bids and Awards Committee is hereby instructed to act upon the CWD with Purchase Request No. 2023-01-011; **Supply of Various Office Supplies;**

WHEREAS, the members of the BAC agreed to adopt Section 52, Article XVI of RA 9184, which states the use of Shopping, a method of procurement of goods whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualifications. This method of procurement shall be employed in any of the following cases:

- a) When there is an unforeseen contingency requiring immediate purchase: *Provided, however,* that the amount shall not exceed the thresholds prescribed in Annex "H" of this I13
- b) Procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex "H" of this IRR.

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NOW THEREFORE, We, the members of Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED;

1. To recommend the use of Shopping for Purchase Request No. 2023-01-011;
2. To recommend for approval by the General Manager of the Calumpit Water District the foregoing finding;

RESOLVED, at the CWD Office, Corazon, Calumpit, Bulacan, this 13th day of January 2023.

EMELY E. ECHEVARRIA
BAC Chairman

ESPERANZA L. CORTEZ
BAC Vice Chairman

EDILBERTO P. SANTOS
BAC Member

Engr. RONNIE B. LARGADO
General Manager, Head of the Procuring Entity
Approved on _____

RONALDO DC. TANTOCO
BAC Member

BENITO S. TORRES
BAC Member

PURCHASE REQUEST

Entity Name: CALUMPIT WATER DISTRICT

Fund Cluster:

Office/Section : PR No.: 2023-01- *01* Date: January 04, 2023
 Admin Department Responsibility Center Code :

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
				A/S.	Delivered & Unit date of delivery
0101	box	FASTENER; plastic coated -	20	10	20 - 04/26/22
0202	pc	RECORD BOOK; 300pp	40	17	40 - 08/02/22
0501	box	CONTINUOUS FORM; 9 1/2 x 11 - 1 PLY	40	24	40 - 04/14/22
0805	box	PAYROLL ENVELOPE (500pcs per box)	3	1	3 - 02/21/22
1802	box	STAPLE WIRE #35	30	14	30 - 05/25/22
2201U	pc	TONER CARTRIDGE; CANON 319	5	3	5 - 09/09/22
2245	pc	PHILIPPINE FLAG (COTTON); LARGE	3	1	3 - 01/26/22
As per PSD advice					
All requested supplies as listed above will be purchased at outside source including FASTENER w/c was quoted by DBM Procurement.					

P.P.
10
15
20
1
14
3
1

realme

Shot on realme C25s

Purpose: To be carried on stock (for CWD office use).

Requested by:
 Signature : EMELY E. ECHEVARRIA
 Printed Name : Emely E. Echevarria
 Designation : Division Manager B

Approved by:
 Engr. RONNIE B. LARGADO
 General Manager